

OFFICER DECISION RECORD 2 FORM

This form should be used to record Officer Decisions which have a financial impact (income/expenditure) between £25k - £100k.

Decision Reference No: AHWB.004.2019 test the concept of a Strategic Lead Provider (SLP) employing a Trusted Reviewer

**BOX 1.**

**DIRECTORATE:**

Adults, Health and Wellbeing

**Contact Name:**

Rosemary Leek

**DATE:** 8<sup>th</sup> January 2019

**Tel. No.:** 01302 735485

**Subject Matter:** To request the financial support to test the concept of a Strategic Lead Provider (SLP) employing a Trusted Reviewer. The cost is £20,000 per annum (£25,000 inclusive of on-costs) to be funded via the Commissioned Care and Support at Home budget for a maximum of 12 months.

**BOX 2**

**DECISION TAKEN:**

To approve the request for financial support as above.

**BOX 3**

**REASON FOR DECISION AND ALTERNATIVE OPTIONS CONSIDERED AND REJECTED:**

1. The Directorate Leadership Team approved a briefing paper submitted on 14<sup>th</sup> March 2018 to progress the timely implementation of SLP's co-designing/developing a process to enable them to undertake assessment reviews.
2. The rationale for this is due to the on-going regular input and contact SLP's have with the individual receiving care, they have greater knowledge of the individual's needs rather than the Social Worker who conducted the original Assessment.
3. A Project Team of Commissioners (Council and Clinical Commissioning Group), Commissioned Care and Support at Home (CCaSH) SLP's, Finance and Social Work representatives has been meeting since August 2018 to progress an Action Plan to 'test' this concept.

4. The Job Description and Person Specification of a Trusted Reviewer has been co-produced and SLP's have submitted a cost for a temporary worker to undertake this work. The salary agreed by the Project Group is £25,000 per annum including on-cost equating to an annual salary of £20,000. The budget for this will be financed via the Commissioned Care and Support at Home budget.
5. It is anticipated that this temporary Trusted Reviewer will be an internal secondment from the SLP who agrees to 'test' this concept.
6. It has been agreed via the Project Meetings that the Trusted Reviewer will concentrate on:
  - 3 months after the initial 6 week review and at 12 months
  - Unplanned Reviews where there is a change in need
7. The Pathway and Process between the Trusted Reviewer and the Social Work Team is to be agreed in the next 2 months.
8. It is anticipated that the start date of the Trusted Reviewer is Monday 1<sup>st</sup> April 2019.

**BOX 4  
BACKGROUND PAPERS**

**YES**

**Briefing Paper to the Directorate Leadership Team, 14<sup>th</sup> March 2018**

**Subject: Change of approach to enabling Home Care providers to undertake reviews for their service users**

**BOX 5  
INFORMATION NOT FOR PUBLICATION:**

In accordance with the Freedom of Information Act 2000, it is in the Public's interests for this decision to be published in full redacting only the signatures.

**Name: Gillian Parker Signature: by email Date 17/01/2019**

Signature of FOI Lead Officer for service area where ODR originates

**BOX 6**

redaction

**AUTHORISATION:**

Name:   Damian Allen   Signature: \_\_\_\_\_

Date:   13/02/2019  

Director of People

Does this decision require authorisation by the Chief Financial Officer or other Officer?

YES/NO

If yes please authorise below:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Chief Executive/Director/Assistant Director of \_\_\_\_\_

**Consultation with Relevant Member(s)**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Designation \_\_\_\_\_

(e.g. Mayor, Cabinet Member or Committee Chair/Vice-Chair)

**Declaration of Interest YES/NO**

If YES please give details below:

**PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION**

Once completed a PDF copy of this form along with any relevant background papers should be forwarded to Governance Services at [Democratic.Services@doncaster.gov.uk](mailto:Democratic.Services@doncaster.gov.uk) who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.